

OFFICE OF EQUAL BUSINESS OPPORTUNITY ADVISORY COMMITTEE MEETING
Wednesday, September 18, 2019
Minutes

Members Present:

Doris Pastl
Amy Angelo
Juan Pagan
Denise Albritton
Lorna Anderson
Robert Waite
Javin Walker, Vice Chair
John Elliott
Carole Hart
Seabron Smith
Aida Vidal
Lillian Reyes

Staff Present:

Tonya Davis Johnson, Director
David Behar, Assistant County Attorney
Dorianna Kristensen, Contract Analyst
Allen Gray, Manager
Michelle Han, Administrative Secretary

Guests

Bryce Sartory, Associated General Contractors

Members Absent: Scott Johnson, Chair, Courtney McKenzie Newell

Vacant Seats: Business Incubator Program.

I. CALL TO ORDER

Meeting called to order at 8:33 a.m. by Vice-Chair Javin Walker.

A. Roll Call

Roll called by Michelle Han. Quorum present.

B. Adoption of Agenda for September 18, 2019

Motion by Seabron Smith, seconded by Juan Pagan, motion passed unanimously.

C. Adoption of Minutes for August 21, 2019

Motion by Juan Pagan, seconded by Lillian Reyes, motion passed unanimously.

D. Introduction of Guests

Bryce Sartory, Associated General Contractors.

II. COMMITTEE MEMBER UPDATE

None.

III. OLD BUSINESS

A. OEBO Outreach Activity Report

Ms. Han indicated a copy of the outreach activity report was handed out.

Dorianna Kristensen updated the Committee on the SBE Certified Vendor Listing. Ms. Kristensen stated that the data requested last month was still in development. The County is in the process of creating a very robust system and hopes that within the next month it will be “live” and she will be able to supply the reports requested.

Mr. Smith asked out of the 584 certified, how did that compare to last year. Ms. Kristensen said she would provide the information at the next meeting.

Mr. Walker noted that we asked for a more detailed update and Ms. Kristensen stated that the contract management system is being developed and the data will be pulled from three (3) separate data bases into one (1) data base where, in the future, she will be able to pull the type of reports they were requesting.

Mr. Walker asked if it would have the detail and totality we spoke about and Ms. Kristensen stated it would have whatever they needed because she is meeting with the developers and they will be creating reports based on her criteria.

IV. NEW BUSINESS

None.

V. COMMITTEE COMMENTS

A lengthy discussion for the Bahamas Relief Efforts was had by all members.

Ms. Vidal noted that she and Mr. Pagan were collecting for the Bahamas Relief and will forward the information, as to what is needed and where to drop off, to Ms. Han and she will forward the information onto the Committee.

Mr. Pagan noted that they need boxes and he is working with the Red Cross. A warehouse was donated at 1975 N. Military Trail, West Palm Beach where you can drop off or go to palmbeachcountycares.com to see what is needed.

Ms. Davis Johnson noted donations can also be dropped off at Tropical Shipping, 1489 Dr. Martin Luther King, Jr. Blvd, Riviera Beach.

Mr. Walker asked how can we get the word out and get together with small businesses for donations as a Board.

Ms. Angelo stated that she has customers in the Bahamas and the feedback she was getting

was to go to the Bahamas and spend some money as they lost a lot of tourism revenue. Mr. Smith asked if we could do a cash donation and it was noted that you could go through the United Way.

Mr. Smith reminded the Committee that the Business Matchmaker will be held this Friday, September 20th and the Kravis Center and he would like to see the Committee there.

VI. DIRECTOR’S COMMENTS

Ms. Davis Johnson reminded the Committee to register to attend the Business Matchmaker event because it will be a good opportunity to meet with other businesses in the County. Advisory Committee members should be present at the event because you are advocates for the small business community.

Mr. Walker stated that for future Matchmaker events, the Committee should participate in a “Meet your Board Members” meet and greet event broken out by two (2) Members in one and a half (1½) hour intervals, so small businesses can express their concerns or problems they are having.

Ms. Davis Johnson stated that Bonnie Horner was no longer with SCORE and SCORE is putting forth Jerry Steinberg, a former Committee Member, to take her seat. He is completing his application so it can be presented before the Board. Mr. Walker thanked Bonnie for her efforts and the Committee will greet Jerry with open arms.

Ms. Davis Johnson mentioned that Goal Setting meets every first and third Wednesday in the Purchasing conference room at 2:00pm and it would be advantageous for Committee members to attend so they could see the Goal Setting process. Meeting dates will be emailed to the Committee.

VII. COUNTY ATTORNEY’S COMMENTS

None.

VIII. PUBLIC COMMENTS

Bryce Sartory, Associated General Contractors stated a meeting has been scheduled between Ms. Davis Johnson, himself and Michelle DePotter on October 1st at the AGC office to discuss the bonding lunch and learn. As soon as final information is available, a flyer will be sent out.

IX. ADJOURNMENT

Meeting adjourned at 9:05 a.m.